

To: Cabinet
Date: 12 June 2024
Report of: Head of Corporate Property
Title of Report: Update of 2011 City of Oxford Off-Street Parking Places Order and introduction of charging at 4 existing off-street car parks

Summary and recommendations	
Purpose of report:	To approve the making of new off-street parking place orders as well as implementing charges at 4 car parks in line with the 2024-25 budget papers.
Key decision:	No
Cabinet Member:	Councillor Louise Upton, Cabinet Member for Planning
Corporate Priority:	Inclusive Economy
Policy Framework:	Council Strategy 2020-24

Recommendations: That Cabinet resolves to:	
1.	Approve the making of new off-street parking places orders covering all of the car parking sites covered under the existing order and to revoke and replace the existing 2011 Order and all variations to it;
2.	Approve the introduction of charges at Bury Knowle Car Park as set out in the budget papers approved by Council;
3.	Approve the introduction of charges at Sunnymead Car Park as set out in the budget papers approved by Council;
4.	Approve the introduction of charges at Headington Hill Car Park as set out in the budget papers approved by Council;
5.	Approve the introduction of charges at Rose Hill Community Centre Car Park;
6.	Delegate authority to the Head of Corporate Property in consultation with relevant Cabinet Members to follow due procedure as set out in the Local Authorities' Traffic Order (Procedure)(England and Wales) Regulations 1996 and in the Road Traffic Regulations Act 1984 including required public consultation and consideration of objections and responses to them; and

7. **Delegate authority** to the Head of Corporate Property in consultation with relevant Cabinet Members to approve Notices of Making and Making of Orders and revocation of the existing 2011 Order.

Appendices	
Appendix 1	Car Park Schedule
Appendix 2	Proposed Tariffs
Appendix 3	Risk Register
Appendix 4	Equalities Impact Assessment
Appendix 5	Procedure for Making A New Traffic Order

Introduction and background

1. The Council's Off-Street Parking Orders allow the implementation of charges across the portfolio, along with the enforcement of payment of these charges.
2. There are currently two Orders in place, one covering the three Park and Ride sites, Peartree, Seacourt and Redbridge and a second covering all other car parks where charging has been implemented.
3. This paper is not proposing any amendments to the City Of Oxford Park and Ride (Parking Place) Order 2011 and all references to the Off-street Parking Order refer to the order covering the wider portfolio. The wider order has been in place since 2011 and has been subject to numerous changes, whether to introduce charging, allow for cashless payment or as a result of a disposal of a car park. The full list of car parks it will include is shown at Appendix 1.

Proposal

4. It is proposed that rather than directly replacing the Off-street Parking Places Order as is, it is instead split into 3 orders to allow better management of the car parks going forward and avoid excessive variations.
5. The future orders proposed will cover the following
 - A. City Centre
 - B. Urban
 - C. Suburban and parks
6. The Council will at the same time add the following car parks to the new Off-Street Parking Places Orders. The initial tariffs to be introduced at these car parks are shown in Appendix 2.
 - Headington Hill
 - Bury Knowle
 - Sunnymead
 - Rose Hill Community Centre.

7. All tariffs have been designed to facilitate use of the adjoining parks and community centres, but discourage the use by residents and commuters.
8. It should be noted that introducing charging at Sunnymead will be subject to planning approval as works to the surface will be required in order to formalise the area for parking. The application will be progressed in 2024 and charging will only be implemented and works undertaken, if planning permission is granted.
9. Charging at Rose Hill Community Centre has been proposed to help tackle the parking issues at the centre. The tariff has been designed to still facilitate the use of the centre, but deter residents using the centre as parking. While it may generate a small level of income to the Council it is more likely to just cover its own costs but allow easier access for genuine users of the centre.

Financial Implications

10. It is anticipated that the introduction of charging at Headington, Bury Knowle and Sunnymead will each bring an additional £10-£15k income pa to the Council. This has been factored into the 24/25-27/28 MTFP budget.

Legal Implications

11. Please see appendix 5 setting out the process to implement a new order.

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Background Papers: None

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